

# CODE OF CONDUCT

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## Our Commitment

We are dedicated to the **safety and well-being** of all our members. Our safeguarding policies follow the standards of **British Gymnastics** and are available on our website at [www.kennylandsgymnastics.co.uk](http://www.kennylandsgymnastics.co.uk) under **About → Policies**. In accepting this policy you are agreeing to adhere to the safeguarding measures detailed in these procedures. Updates to policies will always be communicated directly to members and uploaded online. If you have any **concerns or complaints**, please contact our **Welfare Officer** at [welfare@kennylandsgymnastics.com](mailto:welfare@kennylandsgymnastics.com)

## Member Rules

All members are expected to:

- Follow the rules and respect coaches, judges, and fellow members.
- Wear appropriate training attire and ensure long hair is securely tied back before class.
- Leave all jewellery at home. Newly pierced ears should be taped before class.
- Understand that staff are not responsible for lost or stolen items – label personal belongings
- Treat equipment and facilities with care.
- Inform the Head Coach of any injuries or illness before warm-up.
- Avoid eating, chewing gum, or using bad language during sessions.
- Wait inside the gym with a coach if a parent/guardian is late for pick-up.

## For Parents & Guardians

To support a safe and positive environment, please:

- Encourage your child to learn and respect the rules.
- Communicate respectfully with staff and avoid disputes with officials.
- Recognise effort and improvement — avoid comparisons with others.
- Set a good example with positive sportsmanship.
- Ensure your child has a named water bottle for every session.
  - If a water bottle is forgotten, one can be provided for £1. The fee will be added to your iClassPro account, and you will be notified by email.
- Understand that appropriate, non-invasive physical contact may occur during coaching.
- Notify the club if your child is ill or injured and unable to attend more than one session.
- Drop off no earlier than 5 minutes before class and collect promptly after. Remember that Kennylands Gymnastics are not responsible for your child before or after their session. Persistent lateness is not desirable or acceptable.
  - Gymnasts more than 10 minutes late will not be able to join the class
  - Late collections (over 10 minutes) may incur a £10 fee.
- Remain on-site during the class if your child is under 5.
- Collect children under 12 from inside the building, not from the car park.
- Drive slowly and carefully in the car park for everyone's safety.

## Fees & Notice Period

- All classes are booked termly; fees are paid in advance. Pay all fees on time to secure your child's place.
- Failure to meet payment deadlines may result in your child's place being offered to someone on our waiting list.
- Termly classes are non-refundable. Missed classes, including scheduled holidays, will not result in make-up classes, prorated tuition or refunds.
- To withdraw at the end of the term, half a term's written notice is required.
  - Without notice, your child will be automatically re-enrolled and you will be liable for the next term's fees.