



Kennylands Gymnastics
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WAITING LIST PROCEDURE

Please see below for details on how our waiting list is administered:

- If your child is of preschool age, please ensure you have placed them on **ALL** relevant waiting lists, including for recreation classes once they are of school age if you wish for them to do gymnastics with us when they start school. Preschool members are not automatically added to our **Recreation** waiting lists so they must be added by each parent/carer. We recommend doing this as soon as possible as we have such a huge demand for recreation places. You can register your child for additional waiting lists by accessing our **Customer Portal**:

<https://app.iclasspro.com/portal/kennylands/login>

- We have many children on the waiting list for recreation classes, with the highest demand for 5-6 year olds. Unfortunately this means it can take a few terms to place your child. Older children tend to be quicker to place as we have less waiting.
- Please be aware that if you have requested specific days this can take longer to place your child. Once you have been offered a space and are a member you are able to go on our priority waiting list to move to the class of your preferred choice. The more flexible you can be with your available days, the quicker it is to place your child.
- Contact is made by email only and spaces are often offered during school holidays. Do be sure to check your email during this period in order to avoid disappointment.
- Spaces are held open for only 5 days from first contact offering a space. If a response has not been received after this date, your child will be removed from the waiting list and the space offered to the next member waiting.
- Once you have accepted your space you will then need to book and pay for your taster session. If you are unable to attend the agreed date, you must notify us beforehand to see if we can arrange an alternative date. Failure to attend an agreed taster date or to notify us beforehand of being unable to attend will result in the space being offered to someone else. Taster sessions are non-refundable.
- Once you have attended your taster date, fees are due for payment in time for your child's second class so that their membership and insurance can be arranged. Failure to pay in time for their second class may result in them not being able to join in until payment has been made. If your child decides that gymnastics isn't for them there is no obligation to pay anything other than your prepaid taster session.